

Cottingley Neighbourhood Improvement Plan Steering Group Meeting
Friday 09 November 2012
MINUTES

Attendance:

Cllr Adam Ogilvie	Ward Councillor (Chair)
Adele Bosworth	TRAC committee member
Brendon Mannion	Commercial Asset Management
Rachel Brighton	NHS
Christine Robinson Perkins	TRAC
Robyn Holland	TRAC
Cllr Angela Gabriel	Ward Councillor
Cllr David Congreve	Ward Councillor
Ellie Rogers	Priority Neighbourhood Worker
Neil Collins	Aire Valley Homes
Dianne Elson	Cottingley Primary School
Gregory Salabank	Environmental Services
Aretha Hanson	South East Area Support Team
Paul Akerman	West Yorkshire Police
Jayne Holland	South Leeds Live at Home Scheme
St. Clair Brown	Youth Service
Tom Smith	Locality Team
Apologies:	Ali Gilfillan, Cottingley Youth Project Elizabeth Comer, Aire Valley Homes Joanne Hainsworth, Extended Services Reverend Jude Smith, Cottingley Church Tom O'Donovan, South East Area Support Team

1	Welcome and introduction	ACTION
1.1	Welcome and introductions were made.	
2	Minutes and matters arising from the meeting held on 23 July 2012	
2.1	The minutes of 12/10/12 were agreed.	
2.2	There were no matters arising.	
3	Action Plans Update	
3.1	a) Children & Young People 1) Updates received, see action plan. 2) It was raised that all youth provision seems to be targeting the same young people and that 14-18 year olds are harder to engage. St. Clair said that his staff find these young people challenging and they are often under the influence of cannabis. Ellie Rogers will organise a meeting about this with the three youth work providers; Youth Service, St Luke's Cares and Cottingley Youth Project. 3) PCSO's have a good relationship with the young people and it may be beneficial for them to attend sessions, it was agreed they would keep this as a priority when they are free to attend. 4) Robyn Holland completed a police funding bid for sessions at the	ER

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	<p>Millshaw football ground, this was rejected, Robyn to forward this to Inspector Akerman.</p> <p>5) Adele Bosworth has passed on the details to St. Clair Brown of a volunteer with 24 years experience in youth work and good relationships with young people on the estate.</p> <p>7) Robyn Holland raised that there was no provision for children on the estate and asked for someone to lead on Children's Provision.</p> <p>8) Rachel Brighton has £1000 which could be used for Christmas provision, Joanne Hainsworth can provide staff time. Joanne, Rachel and Robyn to liaise around putting this in place.</p> <p>c) Community Engagement</p> <p>1) Jubilee Booking forms were available for those wishing to book the centre and will be distributed electronically.</p> <p>2) A What's On Cottingley Guide was available and will be distributed electronically.</p> <p>3) In Bloom group to submit a Community First Application by 11th December</p> <p>4) Jayne Holland will let her residents know about the In Bloom group.</p> <p>d) Community Safety</p> <p>1) Brendon Mannion had received complaints regarding young people smoking cannabis in the precinct. It was reported the takeaway has been letting young people into the precinct after 8pm (when it should be closed).</p> <p>2) This issue was raised with PCSO's at a TRAC meeting.</p> <p>3) Inspector Paul Akerman said two young people had been cautioned for cannabis use and they would continue to treat the shops as a priority.</p> <p>4) It was raised that a bid which had gone in to replace the doors on the flats has been delayed until next financial year. Ellie Rogers to chase Neil Diamond and ask for clarity and an explanation.</p> <p>e) Employment and Skills</p> <p>1) Councillor Ogilvie to invite a representative to the next meeting.</p> <p>2) St. Clair to ask the youth bus workers to stick up current jobs list in the community centre.</p>	<p>RH/PA</p> <p>SCB</p> <p>RB/JH/RH</p> <p>In Bloom/ER JH</p> <p>ER</p> <p>AO SCB</p>
	<p>f) Health</p> <p>1) Ellie Rogers to get regular representative from Health for All to attend.</p> <p>2) Rachel Brighton to circulate details of a Childhood Obesity Forum</p> <p>3) Rachel Brighton discussed bringing the focus of the Health and Wellbeing group back to co-ordinating work happening around food and healthy lifestyles.</p> <p>5) Details of fresh n fruity project were confirmed. Dave Walker at Healthy Living Network can deliver vegetables for free but a volunteer would need to run the stall.</p>	<p>ER</p> <p>RB</p> <p>RB</p>

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	g) Environment 1) There was a discussion about feedback received on facebook and the biggest issue highlighted was still the bin service. It was agreed Tom Smith would clarify instructions to residents, councillors would then send a letter. 2) Tom Smith to check how the schedule for Christmas bin collection is progressing. 3) A householder is being fined for employing a tradesman who illegally disposed of waste on the estate. This should send a clear message to householders to be responsible. Jayne Holland mentioned the Leeds Directory as a good source of reputable tradesmen. 4) Issues around access and garden maintenance at Dulverton Court. Jayne Holland to speak to Adele Bosworth regarding corporate volunteer days for garden maintenance. 5) Cottingley Primary School to sponsor a bin, Tom Smith to email costing to Diane Elson.	TS TS JH/AB TS/DE
4	Cottingley Refuse & Recycling Pilot Project	
4.1	Cottingley Fold Objection to resolve. There are also three residents on Cottingley Road who would prefer wheeled not communal bins.	AO/GS
4.2	Greg meets highways week commencing 12/11/12, this meeting will instruct the work.	GS
4.3	The November deadline won't happen but a timescale will be in place for the next NIP meeting.	GS
5	Budget	
5.1	Budget proposals were presented on a spreadsheet and members of the NIP were asked to review and approve these.	
5.2	All proposals were approved.	
5.3	Please note a budget of £769 remains and is open for proposals at any time.	All
6	Any other business	
6.1	Winter Fair planning meeting confirmed for Monday 12 th November, 5pm, Cottingley Primary School.	
6.2	It was requested that Kasia Speakman of highways be asked to attend the next meeting.	ER
7	Date and time of next meeting	
7.1	07/12/2012 at 2.00 pm : Cottingley Community Centre	All